

Capacitybuilders – Corporate Plan 2006/09

Annex A: Risk register

| Ser* | Risk no. | Risk | P** | I** | Action | Comments |
|------|----------|---|-----|-----|---|---|
| 1 | 003 | If Capacitybuilders does not have funding for more than two years it will not have credibility with stakeholders | | | <ol style="list-style-type: none"> 1. Develop business plan 2. Secure funding in SR06 3. Identify other sources of funding | First draft business plan is being developed alongside strategy |
| 2 | 017 | If Capacitybuilders has not added value to the sector it will not have credibility with stakeholders | | | <ol style="list-style-type: none"> 1. Evaluation reports, FY06/07 and FY07/08 2. BRP, May 07 3. Research Programme | |
| 2 | 009 | If Capacitybuilders' role is not clearly defined it will not be seen as an effective body | | | <ol style="list-style-type: none"> 1. Need clear strategy 2. Need to identify markets 3. Identify and approach partners and competition | Board has approached BLF and been briefed by FutureBuilders. Need to develop working group |
| 3 | 011 | If Capacitybuilders does not deliver the bulk of grants in October 2006 it will have an underspend, resulting in a serious loss of credibility among stakeholders | | | <ol style="list-style-type: none"> 1. Produce criteria by mid-May latest 2. Contract third party support 3. Publish assessment criteria 4. Get agreement to role of RC in regions | Criteria with INP for comment |
| 4 | 012 | If the monitoring system is not robust Capacitybuilders will not be able to demonstrate that funding has achieved the intended objectives | | | <ol style="list-style-type: none"> 1. Meet with Performance Hub 2. Use of RC 3. Clear criteria for every programme 4. Make monitoring and performance module part of acceptance | Must tie in with funding strategy. Must be consistent with intended outcomes. Is there a baseline? |
| 5 | 013 | If there is no funding strategy then Capacitybuilders may not deliver funds in accordance with Capacitybuilders' strategy | | | <ol style="list-style-type: none"> 1. Produce funding strategy to Board | Approved by Board 23 May 2006 |
| 6 | 014 | If there is no early evaluation of ChangeUp the programme might be cancelled through lack of evidence of its impact | | | <ol style="list-style-type: none"> 1. Evaluation funding in budget 2. Establish baseline 3. Competitive tender for evaluation project in autumn 2006 | Baseline to be delivered by Nigel Sedera Consultancy in July 2006. Evaluation contract to be let in November 2006 (and also in November 2007) |

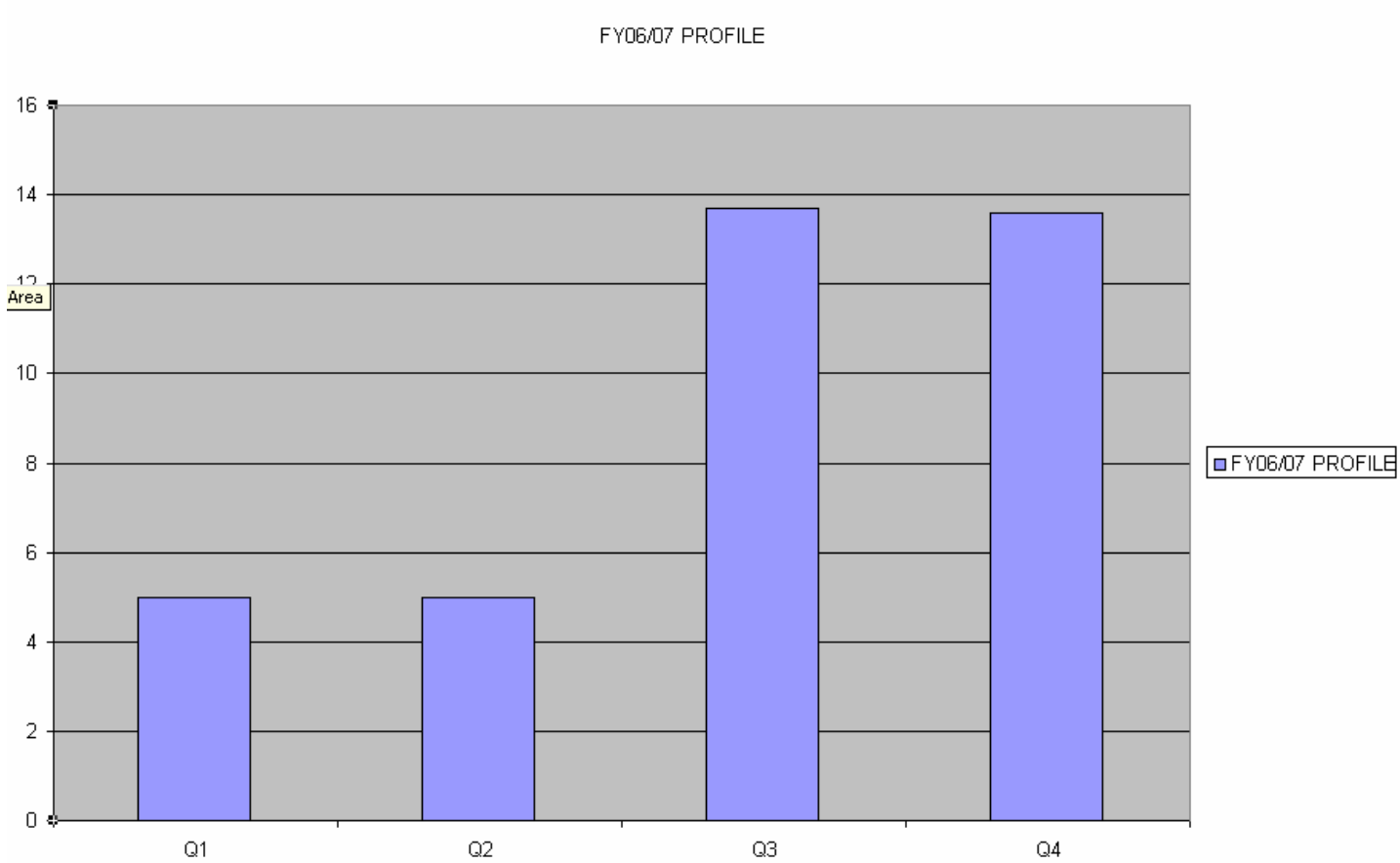
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| | | | | | | |
|---|-----|---|--------|-----|---|--|
| 7 | 015 | If there is no future guaranteed beyond March 2008 private funders will be reluctant to invest in the VCS | Yellow | Red | <ol style="list-style-type: none"> 1. Produce evidence through R&D programmes 2. Develop concept and plan by August 2006 3. Secure FY08/09 funding | |
| 8 | 016 | If all third party funding were channelled through Capacitybuilders the exposed total may be subject to pruning | Yellow | Red | <ol style="list-style-type: none"> 1. Communications plan needed 2. Incremental approach 3. Research potential economies of scale | |

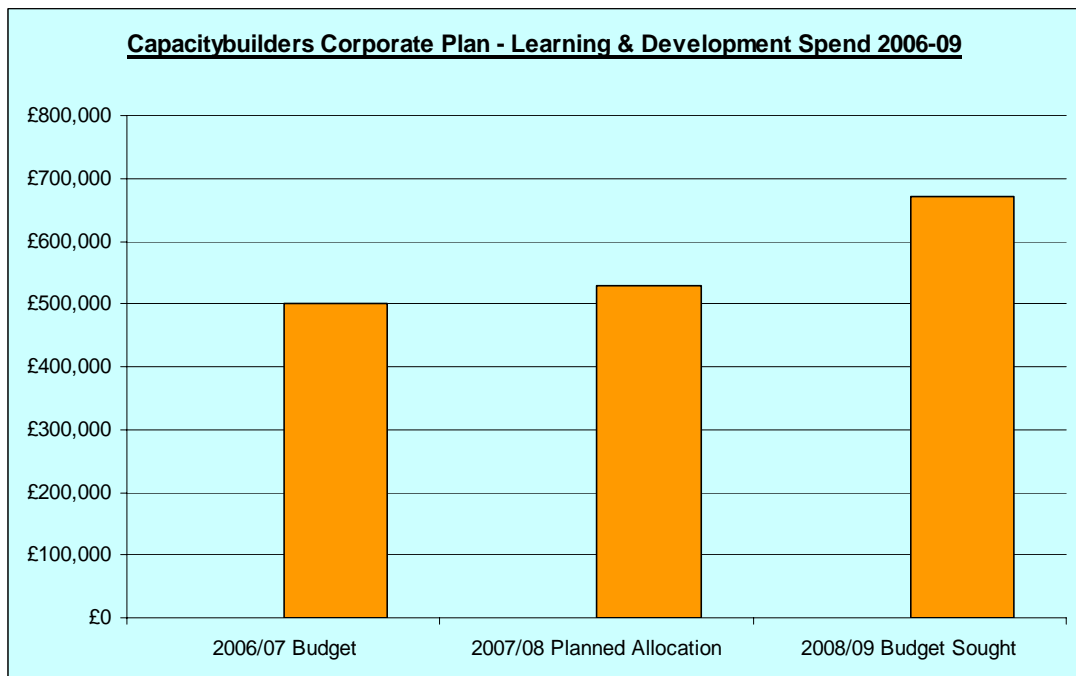
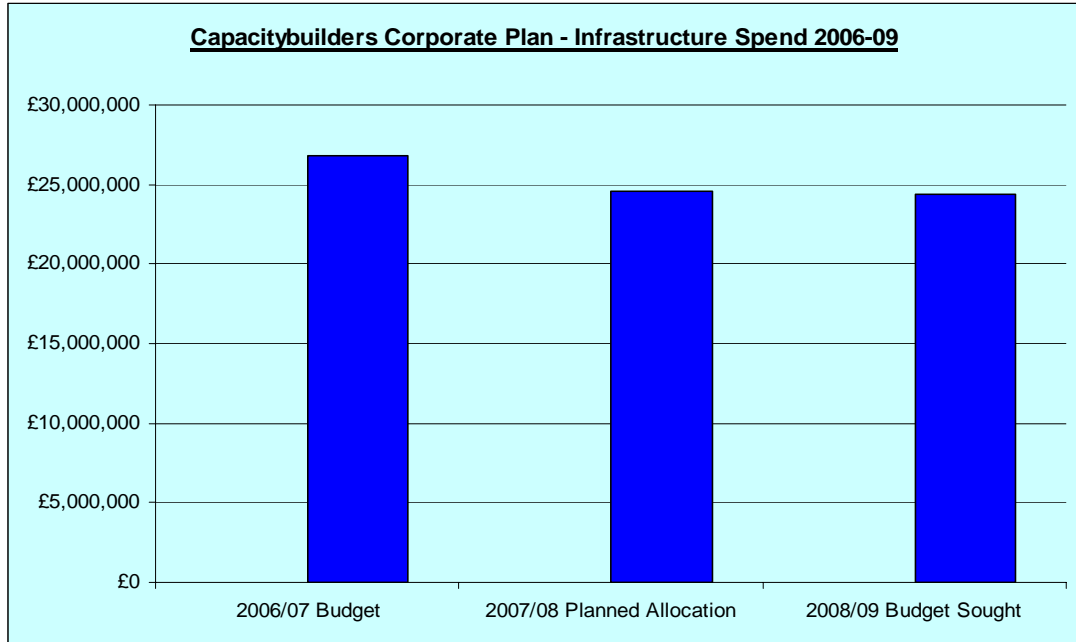
* Serial number. ** P – probability of risk occurring; I – impact of risk should it occur (both on a scale of 1–5).¹⁰

¹⁰ See Capacitybuilders Risk Policy.

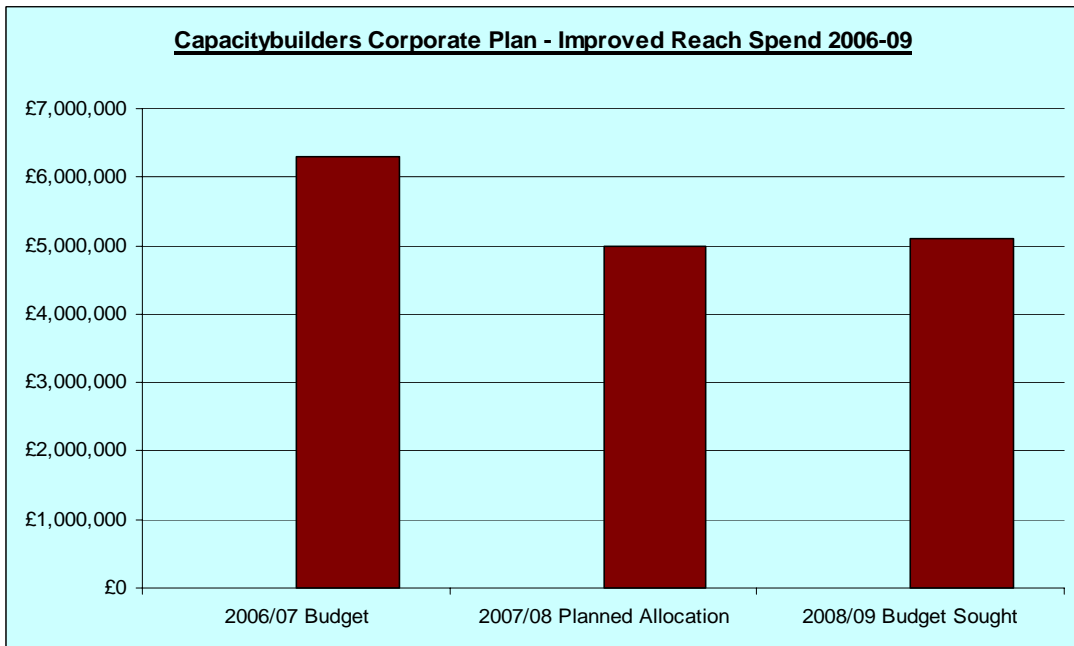
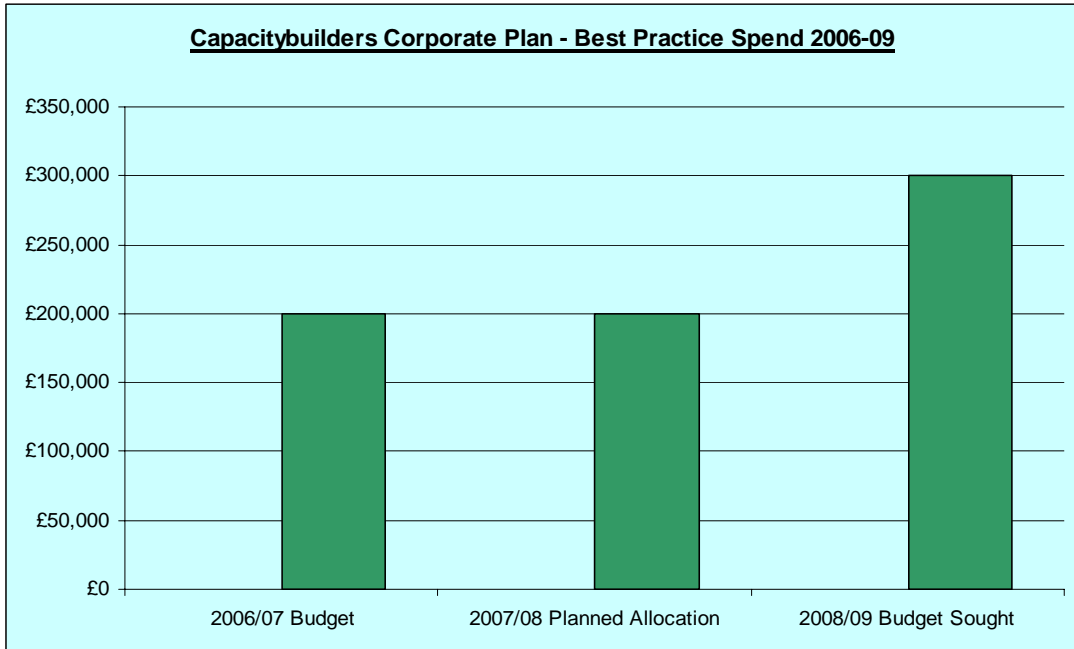
Annex B: Grant payment profile 2006/07



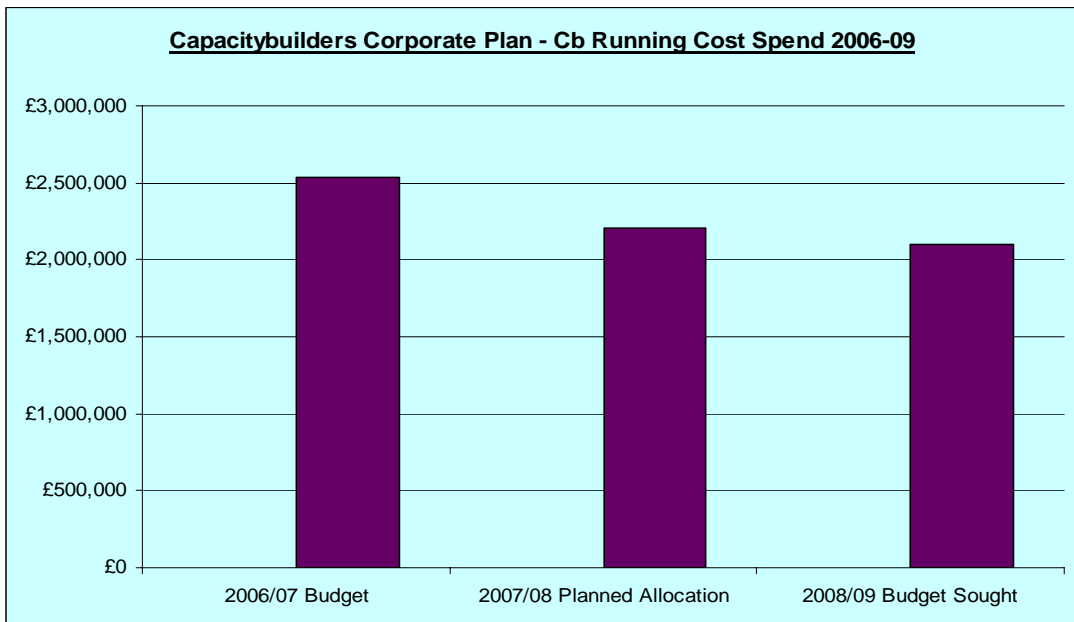
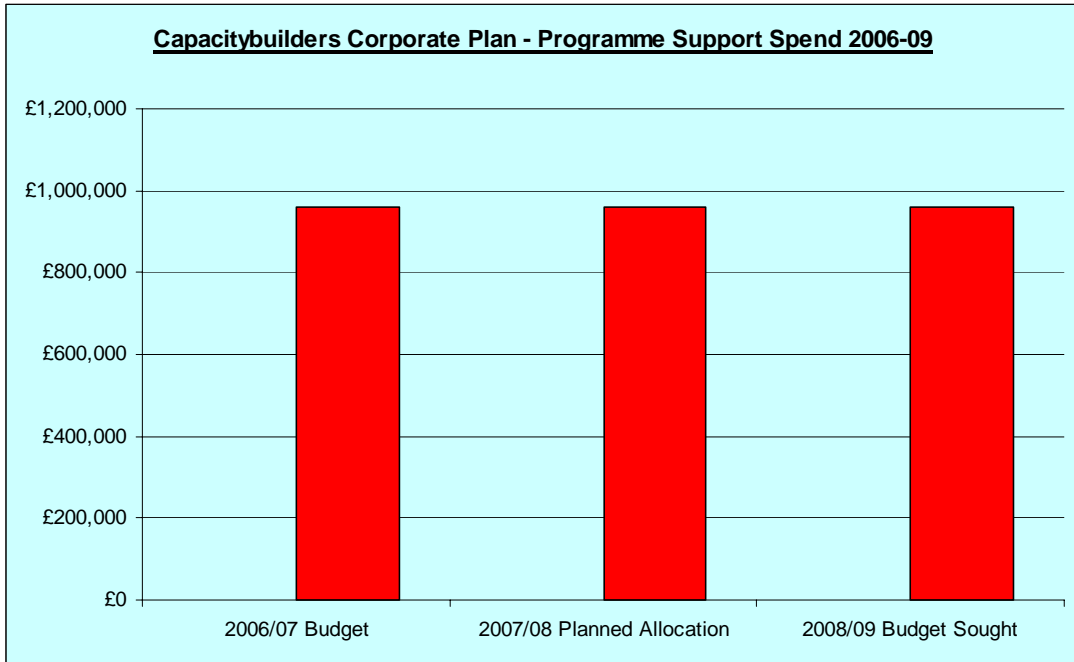
Annex Ci: Funding graphs



Annex Cii: Funding graphs



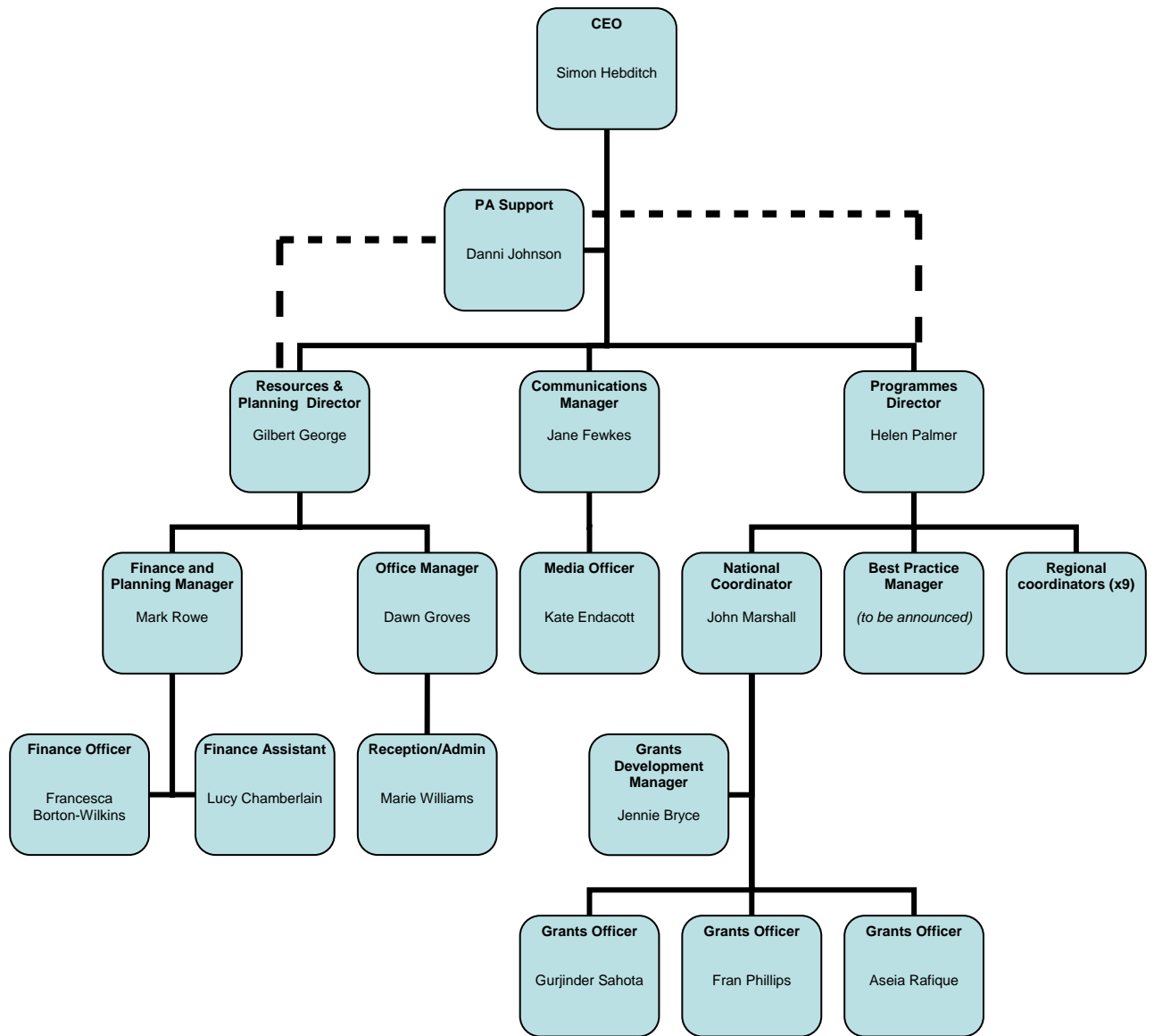
Annex Ciii: Funding graphs



Annex D: Board Directors, Managers and Regional Coordinators

| | | |
|------------------------------|---------------------------------------|--------------------------|
| Board | Chair | Chris Pond |
| | Chief executive | Simon Hebditch |
| | Non-executive | Caryl Agard |
| | Non-executive | Margaret Bolton |
| | Non-executive | David Harbourne |
| | Non-executive | Julia Kaufmann |
| | Non-executive | Roger Singleton |
| | Non-executive | Margaret Talbot |
| | Executive | Gilbert George |
| Executive | Helen Palmer | |
| Managers | Communications Manager | Jane Fewkes |
| | Office Manager | Dawn Groves |
| | National Co-ordinator | John Marshall |
| | Finance Manager | Mark Rowe |
| | Grants Development Manager | Jennie Bryce |
| | Best Practice Manager | <i>(to be appointed)</i> |
| Regional Coordinators | North East and Yorkshire & Humberside | Sandra Beighton |
| | West Midlands and North West | Neil Bennett |
| | | Corrina McHale |
| | | Mary-Jane Peach |
| | East Midlands and East of England | Kally Barot |
| | | Mike Wilkins |
| | South West | Vernon Samuel |
| South East | <i>(to be appointed)</i> | |
| London | Jill Walsh | |

Annex E: Organisation of the Capacitybuilders staff



Annex F: Details of national Hubs and allocations

| Hub name | Address | Chief Executive | Total grant |
|-----------------|---|------------------------|--------------------|
| Finance | 7th Floor St Andrew's House 18–20 St Andrew St London EC4A 3AY | Stephen Aingis | £1,000,000 |
| Governance | Regent's Wharf 8 All Saints Street London N1 9RL | Ben Kernigan | £1,381,000 |
| ICT | Regent's Wharf 8 All Saints Street London N1 9RL | Ben Kernigan | £2,388,667 |
| Net Gain | National Rural Enterprise Centre Stoneleigh Park Kenilworth Warwickshire CV8 2RR | David Head (sec) | £679,993 |
| Performance | 4 Coldbath Road London EC1R 5HL | Colin Nee | £1,321,510 |
| Volunteering | New Oxford House 16 Waterloo Street Birmingham B2 5UG | Christopher Spence | £1,338,878 |
| Workforce | Regent's Wharf 8 All Saints Street London N1 9RL | Ben Kernigan | £1,355,000 |

Total: £9,465,048

Annex F: Alignment of Cabinet Office Strategic Objective with Capacitybuilders’ Intended Outcomes.

| CABINET OFFICE | | | CAPACITYBUILDERS | | | | | |
|--|--|--|------------------------------|--|-----------------------------------|-----------------------------------|-------------------|------------------------------------|
| STRATEGIC OBJECTIVE | STRATEGIC TARGETS | STRATEGIC ACTIONS | OPERATIONAL OBJECTIVES | KEY OBJECTIVES | 2014 AIMS | INTENDED OUTCOMES | | |
| Citizens, communities and the voluntary sector are more fully engaged in tackling social problems and there is more equality of opportunity and respect for all races and religions. | TARGET 6 Increase voluntary and community engagement especially amongst those at risk from social exclusion. | Dismantle Barriers | Continuation Fund | Improve the Quality of VCS Infrastructure | Support Available Nationwide | Structured for Maximum Efficiency | | |
| | | Encourage Participation | Hubs | | | | | |
| | | Improve VCS Capacity | Consortia Projects | | | | | |
| | | Charity Laws Modernised | Non-consortia Infrastructure | | | | | |
| | | Promote culture of citizenship | Consortia Projects | | | | | |
| | TARGET 7 Reduce race inequalities and build community cohesion. | Invest in infrastructure | Website | Extra investment in infrastructure through demonstrating benefits | | | Accessible to All | Reflecting and Promoting Diversity |
| | | Accountable Public Services | Learning & Development Fund | | | | | |
| | | Tackle Inequality | Best Practice Fund | | | | | |
| | | Reduce Discrimination | Evaluation Programme | | | | | |
| | | Eradicate racism & extremism | Improved Reach Programme | Investment in Diverse Organisations | | | | |
| Promote inclusive citizenship | Research Programme | Develop knowledge and Influence | | | | | | |
| Participation by all communities | | | | Sustainably Funded | More Efficient VCS Infrastructure | | | |